

**Human Resources
Payroll Schedule 2017
Casual or Contract**

Month	<i>Pay Period 1 (1-15); Pay Period 2 (16 to end of month) - Timesheets and *Invoices due in Human Resources</i>	Deposit Date/ Pay Day
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2016	December	PP1 - December 16	December 29
2017	December	PP2 - January 3	January 13
2017	January	PP1 - January 16	January 30
	January	PP2 - February 1	February 15
	February	PP1 - February 16	February 27
	February	PP2 - March 1	March 15
	March	PP1 - March 16	March 30
	March	PP2 - April 3	April 14
	April	PP1 - April 18	April 27
	April	PP2 - May 1	May 15
	May	PP1 - May 16	May 30
	May	PP2 - June 1	June 15
	June	PP1 - June 16	June 29
	June	PP2 - July 4	July 14
	July	PP1 - July 17	July 28
	July	PP2 - August 1	August 15
	August	PP1- August 16	August 30
	August	PP2 - September 1	September 15
	September	PP1- September 18	September 28
	September	PP2 - October 2	October 13
	October	PP1 - October 16	October 30
	October	PP2 - November 1	November 15
	November	PP1 - November 16	November 29
	November	PP2 - December 1	December 15
	December	PP1 - December 18	December 28
	December	PP2 - TBA	

*Invoices -for instructional services only.

* Please note **Pay Period One** runs from the 1st to the 15th of each month
Pay Period Two runs from the 16th to the last day of each month.