## Lynda.com

Lynda.com is a fantastic resource that provides training on a wide variety of software applications as well as tutorials on other topics you might find interesting, like digital photography. If you need a little brushing up on your Microsoft Word or Excel skills, Lynda.com is the place to go. You can access the site from your computer or mobile device. ©

Lynda.com is available through your Student Portal page. Follow the directions below to enable access via your Student Portal page.



## For users who have previously used Lynda.com.

- 1. Click lynda.com SSO from your portal page.
- 2. From the Welcome to lynda.com! screen click on I've had an account.



3. Enter your Portage College email address and the password you **previously** used to access lynda.com in the past. If you have forgotten your password click on the 'Forgot your previous user name or password?' link.

Once you have entered the correct **Previous** user name and **Previous** password click on **Transfer my history** to import your history into your new SSO account. It may take a few minutes to transfer your history over to the new account.

If you are unable to recover your previous account don't worry you can create a new account with the caveat that you will not be able to transfer any history, certificates of completion or bookmarks from the old account.

## Your previous account

Enter the user name and password for your previous lynda.com account, and we'll transfer your history to your new profile. Moving forward, you will log in through your organization's portal.

Previous user name	Previous password	
Transfer my history	No thanks, I want to start a brand new profile.	
Forgot your previous user name or	password?	Forgot your previous password? Click here.

## For users who have never used lynda.com in the past.

- 1. Click on **No**, I've never had and account and Lynda.com will create a new account for you.
- 2. All future access to Lynda.com will be through your portal page.
- 3. Just click on the Lynda.com link from your student portal page and you will be automatically logged in.

Enjoy