

## CLASS 5 DRIVER TRAINER

### Continuing Education

**Location:** Cold Lake campus  
**Position type:** Contract  
**Salary:** Commensurate with experience and qualifications

**Job number:** 23-CONTRACT-08-PC  
**Posting date:** August 30, 2023  
**Closing date:** Until suitable candidates are found

### ABOUT THE POSITION

Using the College student driving vehicle, the Driver Trainer will deliver one-on-one practical driving instructions for Class 5.

Responsibilities include:

- Conduct comprehensive training sessions for individuals seeking to obtain their Class 5 driver's license.
- Provide hands on training to learners by demonstrating proper driving techniques and maneuvers, such as parking, lane changing, merging, and turning.
- Coach learner on vehicle handling, braking, acceleration and steering control.
- Prioritize safety throughout training sessions. Ingrain safety protocols, risk assessment, and defensive driving strategies into all aspects of the training; Provide adherence to seatbelt usage, speed limits, and other safety practices.
- Work with the Continuing Education team to provide up-to-date records of student progress and completion.

### QUALIFICATIONS AND EXPERIENCE

- Valid Alberta Driver Instructor's License for Class 5
- Minimum 10 years driving experience.
- Instructional experience would be beneficial.
- Comprehensive knowledge of traffic rules and safe driving principles.
- Proof of driving record.
- Strong problem solving and decision-making skills.
- Effective verbal and written communication skills are essential.
- Successful applicant will be required to provide a current police information check with vulnerable sector check.

### ABOUT THE COLLEGE

Portage College has been serving the region for over 50 years and is a first choice post-secondary institution for learners in northeast Alberta. You will find that we are a college that combines quality with innovation. In fact, Portage College is considered a leader when it comes to providing students with a flexible first-class educational experience. We offer a wide range of programs in health and wellness, business, human services, university transfer, food sciences, trades and technology, native arts and culture, and in academics for career and education.

### HOW TO APPLY

Portage College is committed to building a skilled, diverse workforce reflective of Canadian society.

If you have the right qualifications, experience and motivation to do extraordinary things at Portage College, we would love to hear from you. Email your cover letter and resume to [hr@portagecollege.ca](mailto:hr@portagecollege.ca). If you have any questions, call us at **780-623-5747**. Please note we do not accept third-party resume and cover letter submissions.

The College appreciates the interest of all applicants, however, only those selected for an interview will be contacted.

