

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period January 1 – February 28, 2025

			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle		Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO - Government Official BA - Business or Industry Partner ST - Student CE - College Employee/ Board member also on travel status CER - College Employee recognition event FRA - Fundraising event attendees BOG - Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Recipient Code(s) (see above)	Travel Expense Amount	Recipient Code(s) (see above)	Meal Receipts Only for Hosting & Working Sessions	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolp	n Benson										
Ron You	ng										
Jan. 24, 2025	Lac La Biche, AB	Pipe Ceremony – President's Recruitment	PVM	\$ 165.00							
Heather	Lett										
Brian Ru	dyk										
Jan. 16, 2025	Lac La Biche, AB	Regular Board Meeting	PVM	\$ 110.00							
Jan. 24, 2025	Lac La Biche, AB	Pipe Ceremony – President's Recruitment	PVM	\$ 110.00							
Feb. 27, 2025	Edmonton, AB	Provincial Budget Announcement	PVM	\$ 176.00			\$ 17.00				
Linda Sa	lletrom										
Linua Sa	listi om										
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Manuel I	McBraun										

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John Irw	vin								
Jan. 16, 2025	Lac La Biche, AB	Regular Board Meeting	PVM	\$ 143.00					
Jan. 24, 2025	Lac La Biche, AB	Pipe Ceremony – President's Recruitment	PVM	\$ 143.00					
Donna V	Vebster								
Molly Fy	Molly Fyten								
Dr. Patri	icia Makokis								
Jan. 24, 2025	Lac La Biche, AB	Pipe Ceremony – President's Recruitment	PVM	\$ 126.50					
Elisa Bro	osseau								
Kevin Pa	are								
Jan. 16, 2025	Lac La Biche, AB	Regular Board Meeting	PVM	\$ 22.00					
Laura Pa	Laura Papirny								
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