

Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period November 1 – December 31, 2024

		Disclosure of Claims for the period November 1 -	December 31, 2024							
			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle		Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members		Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	e Location	Purpose	Recipient Code(s) (see above)	Travel Expense Amount	Recipient Code(s) (see above)	Meal Receipts Meal Only for Hosting & Allowances Working Sessions	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolph	1 Benson		·							·
Nov. 20- 22, 2024	Edmonton, AB	Board Regular Meeting & Retreat	PVM	\$ 242.00	S/BOG	\$ 97.00			Per Diem	\$ 16.00
Nov. 26, 2024	Edmonton, AB	APSN Meeting	PVM	\$ 242.00		\$ 17.00			Parking	\$ 25.45
Ron Your	ng									
Nov. 20- 22, 2024	Edmonton, AB	Regular Board Meeting & Retreat	PVM	\$ 341.00		\$ 44.00			Per Diem	\$ 16.00
Heather I	 L ett									
Nov. 20- 22, 2024	Edmonton, AB	Regular Board Meeting & Retreat	PVM	\$ 242.00		\$ 44.00			Per Diem	\$ 16.00
Brian Ru	dyk									
Nov. 20- 22, 2024	Edmonton, AB	Regular Board Meeting & Retreat	PVM	\$ 159.50		\$ 44.00			Per Diem	\$ 16.00
Linda Sal	llstrom									

Manuel I	McBraun				
Nov. 20- 22, 2024	Edmonton, AB Regular Board Meeting & Retreat	PVM \$ 242.00	\$ 44.00	Per Diem	\$ 16.00
John Irw	vin				
Nov. 20- 22, 2024	Edmonton, AB Regular Board Meeting & Retreat	PVM \$ 280.50	\$ 44.00	Per Diem	\$ 16.00
Donna W	/ebster				
Nov. 20- 22, 2024	Edmonton, AB Regular Board Meeting & Retreat	PVM \$ 242.00	\$ 44.00	Per Diem	\$ 16.00
Molly Fy	ten				
Nov. 20- 22, 2024	Edmonton, AB Regular Board Meeting & Retreat	PVM \$ 358.60	\$ 44.00	Per Diem	\$ 16.00
Dr. Patri	cia Makokis				
Elisa Bro	osseau				
Kevin Pa	re				
Nov. 20- 22, 2024	Edmonton, AB Regular Board Meeting & Retreat	PVM \$ 242.00	\$ 70.00	Per Diem	\$ 16.00
Laura Pa	apirny				
Nov. 20- 22, 2024	Edmonton, AB Regular Board Meeting & Retreat	PVM \$ 341.00	\$ 44.00	Per Diem	\$ 16.00