

Guideline F.2.8 : Appendix D: Expense Disclosure Report- For Executive

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event. Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period: May 1, 2025 to June 30, 2025 Expense Disclosure Report

967.96

Date Expense Occurred			Travel Method/ Discription Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle Travel Code/ Expense Amount		Meals for travel, Hospitality & Working Session Meal Recipient Codes S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members Recipient Meal Receipts Code (s) Only for Hosting (see above) & Working Sessions Meal Allowances			Lodgin PA - Private Accommo Hotel Receipts	D: Other Expenses Incidentals, phone, internet, faxes, parking per diem, baggage, public transport, laundry, membership etc Describe Other Amount			
Nancy Broadbent			1				I				I	
May 2, 2025	Whitefish Lake	Meeting	CV	\$ 56.95								
May 4, 2025	Edmonton	Apply Alberta Retreat	PVM	\$ 116.60				\$ 146.92				
May 7, 2025	Red Deer	APSN/ABIE Annual General Meetings	PVM	\$ 289.30	S		\$ 27.00			Per Diem	\$	8.00
May 16, 2025	Bonnyville	Navigating Justice	CV	\$ 87.21								
May 27-28, 2025 May 30, 2025	Calgary Boyle	CIOT Graduation Meeting with Village of Boyle	CV CV	\$ 226.12 \$ 51.84	s		\$ 84.00	\$ 309.82		Parking/Uber/Per diem/Washer Fluid Car Wash	\$ \$	79.57 20.00
Curtis Cadiuex	-							T	•		1	
Andre Delaire					 					Per		
May 6 - 8, 2025	Edmonton	Labour Law Update	CV	\$ 66.00	s		\$ 141.00	\$ 687.10		Diem/Parking/Car Wash	\$	91.00
June 17 - 19, 2025	Lethbridge	SHRO Meetings	PVM	\$ 741.40			\$ 171.00			Per Diem	\$	16.00
June 26, 2025	Cold Lake	Executive Retreat	CV	\$ 39.45		1			L	l	<u> </u>	
Donna Feledichuk							¢	1	T		L¢.	22.62
May 1 - 3, 2025	Canmore	Museum Opening	PVM	\$ 664.95			\$ 285.00		ć 70.00	Per Diem	ş \$	32.00 16.00
May 5 - 6, 2025	Edmonton Garrison Goodfish Lake	CMVF3C Building Campus Readiness Event	PVM CV	\$ 138.60 \$ 138.60	5 C		\$ 26.00	+	\$ 70.00	Per Diem	Ş	16.00
May 12, 2025 May 27, 2025	Cold Lake	Meeting Meeting with Cold Lake 4 Wing Procurement	CV	\$ 138.60 \$ 39.37	3							
June 25, 2025	Whitefish Lake	PD Day	CV	\$ 39.37 \$ 15.61								
Julie 23, 2023		Γυναγ	CV	۲۵.C1 ب	1		l	1	1	l	I	

June 27, 2025	Edmonton	ASOVPA Meetings	PVM	\$ 283.8) s		\$ 70.00		\$ 35.00		Τ	
Carrie Froehler												
May 1 - 3, 2025	Quebec	Post Secondary Conference	RC	\$ 192.7	5 S	\$ 114.00		\$ 830.62		Per Diem/Parking	\$	80.74
June 10, 2025	Lac La Biche	President competition tour	CV	\$ 37.5	3					Car Wash	\$	18.00
June 13, 2025	St. Paul	Meetings	CV	\$ 63.6	2							
June 15, 2025	Goodfish Lake	Graducation	CV	\$ 34.9	3					Washer Fluid/Car Wash	\$	25.86
June 26, 2025	Cold Lake	Executive Retreat	CV	\$ 75.5	L					Ca Wash	\$	17.00
Bev Moghrabi				-						-		
Mar. 30, 2025	St. Paul	MDP Project Stakeholder Meeting	PVM	\$ 134.2)	\$ 17.00						
Donald Moore												
May 5 - 6, 2025	Edmonton Garrison	CMVF3C Building Campus Readiness Event			S	\$ 27.00						
May 6, 2025	Edmonton	Skills Canada Alberta Provincial Meeting	PVM	\$ 116.0	5 S	\$ 40.00						
May 8, 2025	Lac La Biche	PD Day	PVM	\$ 82.5)							
May 8, 2025	Bonnyville	TEAMS Alberta Stakeholder Meeting	PVM	\$ 58.3)							
May 29 - 30, 2025	Nisku	PCCAT Connected Learning Conference	PVM	\$ 165.0) S	\$ 84.00						
June 5 - 6, 2025	Lac La Biche	Convocation	PVM	\$ 330.0)							
June 9 - 10, 2025	Edmonton	WIL Symposium	PVM	\$ 330.0) S	\$ 67.00				Parking	\$	25.00
Cynthia Quintal												