



Northern Lights Public Schools is located in the heart of Alberta's Lakeland region, which offers residents a multitude of outdoor recreation opportunities and stunning displays of the Aurora Borealis. The division is focused on ensuring all students have the opportunity to succeed and has designated numeracy and student mental health and wellness as division priorities.

**Northern Lights Public Schools invites applications for the following position:**

**S2425-09 Educational Assistants - Nelson Heights School**

**We are seeking multiple full-time (1.0 fte) positions to commence at the start of the 2024-2025 school year.** These assignments involve assisting with student educational program needs including social skills, behaviour skills, self-help and personal care needs. These positions require a compassionate and energetic individual to work in a team environment.

**Nelson Heights School** is located in the City of Cold Lake with approximately 260 students in grades 4 to 6. With a continued focus on academics, moral intelligence, athletics, and fine arts, Nelson Heights School provides a well-rounded program that will nurture students through their formative years.

**Preference will be given to applicants who have :**

- Post-Secondary training and/or experience as an Educational Assistant
- Knowledge and experience with behavioural strategies
- Experience working one-on-one and/or in a group setting
- Knowledge of documentation procedures and proficiency with computers
- Knowledge and experience in alternate communication strategies
- Experience assisting student with self-help and personal care needs
- Familiarity with strategies to address different learning styles and experience with Individual Program Plans

**Training and skills that would be an asset include:**

- Relative experience in educational assistance, and/or rehabilitation
- SIVA and/or Non-Violent Crisis Intervention training

**How to Apply:**

Interested applicants are required to create and complete all sections of their portfolio through the 'Apply On-Line' link on our website, in the employment section. Check your 'Job Application Log' to confirm that you have successfully applied. This position will remain open until filled.

*The successful candidate will be required to obtain and provide a criminal records check which includes a vulnerable sectors check We thank all interested applicants; however, only those selected for an interview will be contacted*