



EMPLOYMENT OPPORTUNITY

Summer Student

Lakeland Industry and Community Association (LICA) is seeking a qualified secondary student to fill an exciting and dynamic Summer Student position! This position offers a negotiable start date and is expected to commence in May or June 2026. The role has a duration of up to 14 weeks and a maximum workload of 40 hours per week.

The Summer Student is responsible for assisting the Program Coordinators in improving, developing, and delivering environmental education programs, campaigns, and carrying out environmental stewardship initiatives within the LICA region.

KEY RESPONSIBILITIES:

1. Assist in the planning, coordination, and facilitation of:

- Environmental education and outreach initiatives, including:
 - Summer youth programs
 - Citizen Science programs
 - Keep Our Lake Blue Campaign
 - LICA's Riparian Health Campaign
 - Shoreline clean-ups
 - Other education and outreach activities, such as community events and workshops

2. Projects:

- Assist with specific LICA projects, including:
 - Bonnyville Community Garden and Compost
 - Developing biodiversity educational materials
 - Assist with the development of Social Media content
 - Supporting the Alberta Lake Management Society LakeWatch Program
 - Other watershed management programs and field work, as required

3. General:

- Adhere to all Board policies and procedures, including specified deadlines
- Attend meetings as requested
- Assist with other office support as required
- Provide direction to volunteers as required

QUALIFICATIONS:

- Secondary, College, or University Student
- Experience working with youth and children
- Strong interpersonal, communication, and presentation skills
- Strong organizational skills and the ability to coordinate multiple initiatives
- Strong computer skills, using Microsoft Office and Adobe
- Self-motivated and passionate about the environment and education
- Innovative, creative, and enthusiastic
- Ability to work well with a team and independently
- Ability to accommodate evening and weekend commitments as needed
- Valid Class 5-GDL Driver's license and access to a reliable vehicle
(Travel will be required for this position with mileage reimbursement)

CONSIDERED ASSETS:

- Experience working/volunteering in the non-profit sector
- Knowledge in Environmental Studies

For more information about LICA, visit www.lica.ca or call us at (780) 812-2182.

To apply, please submit your resume and cover letter to LICA by January 25, 2026:

Lakeland Industry & Community Association (LICA)
Attention: Kristina Morris, Executive Director
P.O. Box 8237
Bonnyville, AB T9N 2J5
Email: lica2@lica.ca
(Quote "Summer Student Application" in the subject line)

We thank you for your interest. Please know that only applicants chosen for an interview will be contacted.