



## **Application for Student Accommodation**

**PLEASE READ THE GUIDELINES ON THE REVERSE OF THIS FORM BEFORE YOU COMPLETE THIS APPLICATION.**

Campus  Lac La Biche **Program Applied For:**

<b>TYPE OF ACCOMMODATION REQUIRED</b>		<b>Required for:</b> <input type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Spring
<b>FAMILY HOUSING</b>		<b>SINGLE STUDENT</b>
<input type="checkbox"/> 2 bedroom townhouse	<input type="checkbox"/> Residence Hall – single occupancy (limited space)	<input type="checkbox"/> Townhouse - single occupancy
<input type="checkbox"/> 3 bedroom townhouse	<input type="checkbox"/> Residence Hall – double occupancy	
	<input type="checkbox"/> Residence Hall – couples/or mom's n' tot	

## APPLICANT INFORMATION – TO BE COMPLETED BY ALL APPLICANTS

Last Name	First Name	Initial	day	Birthdate month	year	Age
Permanent Mailing Address (Street, Apt. or Box Number)			Student ID (if known)			<input type="checkbox"/> Male <input type="checkbox"/> Female
City / Town	Province	Postal Code	Telephone Number (        )		Cell Phone Number (        )	
E-mail Address:			How long have you lived at this address?			
Marital Status : <input type="checkbox"/> Single <input type="checkbox"/> Married/Common law		Dependants: <input type="checkbox"/> Yes <input type="checkbox"/> No				
Have you previously lived at Portage College in Student Housing?						
<input type="checkbox"/> No <input type="checkbox"/> Yes If yes, state year _____, and type of accommodation <input type="checkbox"/> Single Housing <input type="checkbox"/> Family housing						
Are you an international student? If yes, what is your status in Canada:				Student Visa		Other Visa

**Family Accommodation Applicants:** Must provide estimated previous year's income \$

All Family applicants MUST provide a written tenancy or character reference including a detailed residency history for the last 3 years.

Studies will be financed through:

Students Finance Board       Band       Private       Other \_\_\_\_\_

**DEPENDANT INFORMATION - TO BE COMPLETED FOR APPLICATIONS FOR FAMILY HOUSING**

Spouse's Last Name	First Name	Initial	Number of dependents Name	Relationship	Age
Is your spouse attending Portage College? <input type="checkbox"/> No <input type="checkbox"/> Yes    If yes, his/her Student ID# _____ Program _____			_____	_____	_____
			_____	_____	_____
			_____	_____	_____
			_____	_____	_____

**APPLICANT DECLARATION - TO BE COMPLETED BY ALL APPLICANTS - READ CAREFULLY.**

I certify that the information provided by me is true and that no relevant information has been withheld. I understand that any or all of this information may be verified in order to process my application for housing services. I also agree that I will abide by all College rules and regulations if I am accepted into Student Housing.

Signature \_\_\_\_\_

Date of Application \_\_\_\_\_

**Upon confirmation of acceptance to Housing a security deposit will be required to guarantee your accommodation.**

**FOR HOUSING OFFICE USE ONLY - VERIFICATION**

<input type="checkbox"/> Full-time <input type="checkbox"/> Accepted	Date Received	Verified by
<input type="checkbox"/> Part time      Other _____	Program Start	

## GENERAL INFORMATION

We are collecting your personal information under the authority of the College's Act (RSA 2000, Chapter C-19), which mandates the provision of programs and services provided by post-secondary educational institutions. We ask this information to determine your eligibility for housing services. If you have any questions about the collection of this information, you may contact Student Housing at 780- 623-5573.

## STUDENT HOUSING GENERAL GUIDELINES

- Before you fill out this application form, please read the following information on some basic rules and regulations affecting students who choose to access housing services. It is important to consider possible lifestyle changes while you are living as a student in a college housing environment. These basic housing rules are enforced on a strict basis. Your signature on this form indicates that you understand your responsibilities as a patron of Portage College Student Housing Services.
  - All student housing is smoke free.
  - Firearms are not permitted on the premises.
  - Pets are not allowed. Unauthorized pets: Fines for animals are \$50.00, \$100.00, \$200.00 and then subject to eviction.
  - Rates include furniture, appliances, all utilities, cable and parking.
  - A cancellation fee of \$50.00 will be deducted from your security deposit, if you fail to provide Student Housing with at least two weeks' notice that you will not be moving into Student Housing.
- You will be required to sign an Occupancy Contract, which outlines your responsibilities and provides you with detailed housing rules and regulations.
  - On-campus family housing is available for full time students who live 75 kms or more from the town of Lac La Biche. There is no kilometer restriction for single students.
  - All family applications must include a landlord reference with their application. If you have no previous rental history, arrange to provide a personal character reference from a respected community leader, agency representative, or employer. Family applications will NOT be processed without this information, and it is the responsibility of the applicant to provide the documentation to Housing Administration.
  - Previous history in student housing will also be considered.

**Send this application form to the following mailing address or EMAIL: [Housing-Staff@PortageCollege.ca](mailto:Housing-Staff@PortageCollege.ca)**

**Housing Office**  
Portage College  
Box 417  
Lac La Biche, Alberta T0A 2C0

**If you have any questions regarding housing services, please contact our office at 780-623-5573.**

## Student Housing Rates - 2025/2026

<b>Lac La Biche Campus</b>		
<b>Family - with children 18 &amp; under</b>	<b>Monthly Rent</b>	<b>Security Deposit</b>
2 bedroom townhouse	\$988.00	\$988.00
3 bedroom townhouse	\$1082.00	\$1082.00
<b>Single Student</b>		
Single Student	<b>Monthly Rent</b>	<b>Security Deposit</b>
Residence - double occupancy	\$408.00	\$400.00
Residence - single occupancy	\$569.00	\$400.00
Townhouse	\$569.00	\$400.00
<b>Daily Rate – All locations</b>		
<b>Max. charged is monthly rate</b>	<b>Daily Rent</b>	
Residence - double occupancy	\$46.00	
Residence - single occupancy	\$52.00	
Townhouse - single occupancy	\$52.00	

Rent fee is due on the first day of each month.