



PORTAGE
COLLEGE

MICRO-CREDENTIALS

SKILLS THAT MOVE YOUR CAREER FORWARD

BOOST YOUR CAREER WITH PORTAGE COLLEGE MICRO-CREDENTIALS

Portage College micro-credentials are short, focused courses that help you quickly gain job-ready skills. They are designed with industry input and assessed through competency-based evaluation, meaning you demonstrate what you can do, not just what you know. A Portage College micro-credential shows employers that you have verified, practical skills for the workplace.



WHY CHOOSE A MICRO-CREDENTIAL?

In today's fast-changing world of work, continuous learning is essential. Portage College micro-credentials offer a flexible and affordable way to stay competitive, whether you are advancing in your current role, changing careers, or building new expertise. These programs are designed to fit around work and life commitments, allowing you to develop in-demand skills without putting your career on hold.

MICRO-CREDENTIALS

- ▷ SHORT DURATION (GENERALLY 7 HOURS TO 15 HOURS)
- ▷ SKILL-SPECIFIC
- ▷ FLEXIBLE STRUCTURE
- ▷ JOB-READY OUTCOMES
- ▷ DIGITAL BADGES
- ▷ INDUSTRY RECOGNIZED
- ▷ STACKABLE
- ▷ SUPPORTS LIFELONG LEARNING
- ▷ SELF-PACED
- ▷ AFFORDABLE (RANGING FROM \$60-\$120/MICROCREDIT COURSE)



DIGITAL BADGES: RECOGNITION YOU CAN SHARE

Every Portage College micro-credential includes a secure digital badge that verifies your achievement. These tamper-proof credentials include key details such as the issuing institution, date earned, and learning outcomes.

Learners may receive course badges for completing individual courses and a program badge for completing an entire micro-credential. Badges are issued automatically once all requirements are met and can be shared on LinkedIn and other professional platforms, making your skills visible to employers worldwide.



WHO CAN ACCESS MICRO-CREDENTIALS?

Anyone can access microcredentials. Micro-credentials are excellent learning opportunities for people who want to upskill to change jobs, employees who want to increase their skill within their current job, lifelong learners, and the person who want their competencies verified through a credential.

PORTAGE COLLEGE MICRO-CREDENTIALS

Below is the full list of Portage Micro credentials, grouped by theme. Each theme contains multiple badges and stackable learning units.

ADMINISTRATOR

- Customer Service Excellence
- Critical Administrative Skills
- Administrative Essentials
- Executive Assistant

HUMAN RESOURCES

- Managing Workplace Dynamics
- Human Resource Strategies
- Hiring and Onboarding
- Human Resource Management
- Workplace Issues
- Critical Workplace Issues
- Workplace Health and Safety

LEARNING & DEVELOPMENT

- Adult Learning
- Creativity & Critical Thinking
- Training Programs
- Training Development
- Coaching & Feedback

LEADERSHIP & MANAGEMENT

- Essential Management Skills
- Influential Leadership
- Effective Managers
- Performance Management
- Business Management

PERSONAL EFFECTIVENESS

- Personal Management
- Personal Development
- Interpersonal Effectiveness
- Personal Leadership Skills
- Networking and Self-Promotion

PROFESSIONALISM

- Professional Behavior
- Professional Skills
- Business Communications
- Workplace Productivity

SALES & MARKETING

- Sales Strategies
- Marketing
- Sales & Marketing Leadership

TEAMS & TEAMWORK

- Team Building
- Team Effectiveness



HUMAN SERVICES

- Jordans Principle
- Grief and Loss
- Interpersonal Communication for Diverse Contexts
- DEI in Leadership
- Leadership in a World of Change

TEACHING ESSENTIALS

- Foundation Learning
- Literacy
- Numeracy
- Digital literacy
- Instructional Skills list

CONSTRUCTION & GREEN TECHNOLOGY

- Autoclave Concrete
- Permaculture

SMALL BUSINESS

- Customer Service Member Training
- Cybersecurity and Data Analysis
- Digital Citizenship
- Managing Personal Finance
- Customer Service Member Training
- Cybersecurity and Data Analysis
- Digital Citizenship
- Managing Learning

WOMEN IN INDUSTRY

- Creating Inclusive Workplaces
- Policy and Legislation
- Women in Male-Dominated Industries
- Newcomer Women in Canadian Workplaces



Give our staff a call toll-free at 1-888-745-0719 or email us at training@portagecollege.ca



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