



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.
Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period May 1 – June 30, 2026

			Travel Method/ Description Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle		Meals for travel, Hospitality & Working Session <u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA – Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Recipient Code(s) (see above)	Travel Expense Amount	Recipient Code(s) (see above)	Meal Receipts Only for Hosting & Working Sessions	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Randolph Benson											
Ron Young											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$ 165.00							
June 4, 2026	Lac La Biche	Convocation	PVM	\$ 165.00							
June 17, 2026	Lac La Biche	President & Board Chair Meeting	PVM	\$ 165.00							
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 165.00							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$165.00							
Brian Rudyk											
June 4, 2026	Lac La Biche	Convocation	PVM	\$ 110.00							
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 110.00							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 110.00							

Linda Sallstrom											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$ 143.00							
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 143.00							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 143.00							

Travis Henson											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$572.00							

John Irwin											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$ 143.00							
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 116.60							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 143.00							

Laurie Thompson											
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 49.50							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 49.50							

Molly Fyten											

Kevin Pare											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$ 22.00							
June 5, 2026	Lac La Biche	Convocation	PVM	\$ 22.00							
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 22.00							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 22.00							

Elisa Brosseau											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$ 143.00							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 143.00							

Vicki Schaeffer											
May 14, 2026	Lac La Biche	Regular Board Meeting & President’s Adoption Ceremony	PVM	\$ 154.00							
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 154.00							
June 23, 2026	Lac La Biche	Meeting with Minister McDougall	PVM	\$ 154.00							

Heather Lett											

Laura Papirny											
June 18, 2026	Lac La Biche	Regular Board Meeting & Board Chair Farewell	PVM	\$ 165.00							