



## Guideline F.2.8 : Appendix D: Expense Disclosure Report- For Executive

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event. Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

**Disclosure of Claims for the period: March 1, 2026 to April 30, 2026 Expense Disclosure Report**

|                         |                        |                                                  | Travel Method/ Discription Code<br>A - Airfare<br>RC - Rental Charges<br>PVM - Personal Vehicle Mileage<br>CV - College Vehicle |           | Meals for travel, Hospitality & Working Session<br><u>Meal Recipient Codes</u><br>S- Self<br>GO – Government Official<br>BA – Business or Industry Partner<br>ST – Student<br>CE - College Employee/ Board member also on travel status<br>CER – College Employee recognition event<br>FRA – Fundraising event attendees<br>BOG – Other Board Members |                                                      |                 | Lodging<br>PA - Private Accommodations |                                   | D: Other Expenses<br>Incidentals, phone, internet, faxes, parking,<br>per diem, baggage, public transport,<br>laundry, membership etc |                      |
|-------------------------|------------------------|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|-----------------|----------------------------------------|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Date Expense Occurred   | Location               | Purpose                                          | Travel Code/ Expense Amount                                                                                                     |           | Recipient Code (s)<br>(see above)                                                                                                                                                                                                                                                                                                                     | Meal Receipts<br>Only for Hosting & Working Sessions | Meal Allowances | Hotel Receipts                         | Allowances<br>PA (see code above) | Describe Other                                                                                                                        | Amount               |
| <b>Donna Feledichuk</b> |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
|                         |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| <b>Carrie Froehler</b>  |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| Mar. 18, 2026           | St. Paul               | AUPE Negotiations                                |                                                                                                                                 |           | S, CE                                                                                                                                                                                                                                                                                                                                                 |                                                      | \$ 88.00        |                                        |                                   |                                                                                                                                       |                      |
| Mar. 19, 2026           | Lac La Biche           | Board Meeting with Lac La Biche County Council   |                                                                                                                                 |           | S, CE, BOG, BA                                                                                                                                                                                                                                                                                                                                        | \$ 415.75                                            |                 |                                        |                                   |                                                                                                                                       |                      |
| Apr. 2, 2026            | Saddle Lake            | Saddle Lake Grand Opening                        | CV                                                                                                                              | \$ 56.60  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   | Car Wash                                                                                                                              | \$ 12.00             |
| Apr. 10, 2026           | St. Paul               | Skills Competition                               | CV                                                                                                                              | \$ 49.78  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   | Car Wash                                                                                                                              | \$ 12.00             |
| Apr. 26-20, 2026        | Vancouver              | Development Conference                           |                                                                                                                                 |           | S                                                                                                                                                                                                                                                                                                                                                     |                                                      | \$ 272.00       | \$ 312.55                              |                                   | Per Diem<br>Uber                                                                                                                      | \$ 24.00<br>\$456.48 |
| <b>Bev Moghrabi</b>     |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
|                         |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| <b>Stephen Price</b>    |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| Mar. 3, 2026            | St. Paul               | Buffalo Lake Meeting & St. Paul Open House       | CV                                                                                                                              | \$ 64.55  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   | Car Wash                                                                                                                              | \$ 18.00             |
| Mar. 4, 2026            | Cold Lake/Lac La Biche | Open Houses - St. Paul & Cold Lake               | CV                                                                                                                              | \$ 90.56  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| Mar. 18, 2026           | Edmonton               | Minister Loewen/Lac La Biche County Meeting      | PVM                                                                                                                             | \$ 247.50 |                                                                                                                                                                                                                                                                                                                                                       |                                                      | \$ 27.00        |                                        |                                   | Parking                                                                                                                               | \$ 29.00             |
| Mar. 22, 2026           | Ft. McMurray           | PCAA Casino Volunteer                            | CV                                                                                                                              | \$ 163.56 |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   | Car Wash                                                                                                                              | \$ 18.00             |
| Mar. 27, 2026           | Smoky Lake             | Presentation to Smoky Lake County Council        | CV                                                                                                                              | \$ 58.53  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   | Car Wash                                                                                                                              | \$ 18.00             |
| Apr. 2, 2026            | Saddle Lake            | Saddle Lake Grand Opening                        | CV                                                                                                                              | \$ 57.29  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   | Car Wash                                                                                                                              | \$ 20.00             |
| Apr. 9 & 10, 2026       | Calgary                | APSN Annual Retreat                              | CV                                                                                                                              | \$ 253.21 |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 | \$ 378.74                              |                                   | Car Wash                                                                                                                              | \$ 16.00             |
| Apr. 22, 2026           | Cold Lake              | Meeting with Mayor of Cold Lake                  |                                                                                                                                 |           | S, BA                                                                                                                                                                                                                                                                                                                                                 | \$ 39.29                                             |                 |                                        |                                   |                                                                                                                                       |                      |
| Apr. 23, 2026           | Cold Lake/Athabasca    | Cold Lake Campus & Athabasca County Presentation | CV                                                                                                                              | \$ 116.17 |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| Apr. 29, 2026           | Cold Lake              | President's Learning Network Meeting             | CV                                                                                                                              | \$ 72.39  |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |
| <b>Cynthia Quintal</b>  |                        |                                                  |                                                                                                                                 |           |                                                                                                                                                                                                                                                                                                                                                       |                                                      |                 |                                        |                                   |                                                                                                                                       |                      |

|               |          |                        |    |    |       |  |  |  |  |  |  |  |
|---------------|----------|------------------------|----|----|-------|--|--|--|--|--|--|--|
| Apr. 22, 2026 | St. Paul | Professional Admin Day | CV | \$ | 60.00 |  |  |  |  |  |  |  |
|---------------|----------|------------------------|----|----|-------|--|--|--|--|--|--|--|