



Guideline F.2.8 : Appendix D: Expense Disclosure Report- For Executive

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors. Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event. Meal receipt reimbursement is allowed for Hospitality & Working Sessions.

Disclosure of Claims for the period: May 1, 2026 to June 30, 2026 Expense Disclosure Report

			Travel Method/ Discription Code A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV - College Vehicle		Meals for travel, Hospitality & Working Session <u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			Lodging PA - Private Accommodations		D: Other Expenses Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount		Recipient Code (s) (see above)	Meal Receipts Only for Hosting & Working Sessions	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount
Donna Feledichuk											
Carrie Froehler											
May 1-2, 2026	Vancouver	Development Conference	CV	\$ 146.18	S, CE			\$ 937.65		Uber Car Wash	\$118.76
May 2, 2026	Lac La Biche	Trailerling & Load Securement Lunch			S. CE	\$ 82.99					\$20.00
June 2, 2026	Smoky Lake	RARS Meeting	CV	\$ 51.97							
June 6, 2026	Lac La Biche	Leadership Retreat			S, CE					Refreshments	\$ 31.21
June 18, 2026	Lac La Biche	Board of Governors Chair Farewell Gathering			S, CE, BOG	\$ 559.23					
June 23, 2026	Edmonton	Blanket Exervcise for Telus Employees	CV	\$ 96.52						Parking & Car Wash	\$ 35.00
Bev Moghrabi											
Stephen Price											
May 7-9, 2026	Calgary	CCC Retreat	PVM	\$ 583.00				\$ 444.76		Per Diem Parking	\$8.00
May 14, 2026	Cold Lake	PD Session at Cold Lake First Nations (English Bay)	CV	\$ 85.25							\$70.00
May 19, 2026	Cold Lake	Campus Meetings	CV	\$ 75.84							
May 22, 2026	Bonnyville	Chamber of Commerce Event	CV	\$ 35.92						Car Wash	\$ 16.00
May 29, 2026	Goodfish	Grand Opening Event	CV	\$ 60.97						Car Wash	\$ 18.00
June 3, 2026	St. Paul	Meeting with Blue Quills	CV	\$ 58.95							
June 11, 2026	Boyle/St. Paul	Meetings	CV	\$ 40.50							
June 24, 2026	St. Paul	AB Hub meeting	CV	\$ 51.61						Car Wash	\$ 18.00

Cynthia Quintal											
May 11-13, 2026	Vancouver	Manager Tools Training	A	\$ 829.42	S			\$ 1,028.34			
June 23, 2026	Lac La Biche	Minister McDougall Luncheon			S, CE, BOG, GO	\$ 411.75					