



How to Link Your Account to Another Email Address, LinkedIn, Facebook, or Google

Linking accounts merges your MyCreds™ account and allows you to access all your documents in one place with one login to the linked accounts.

This is especially helpful when using an organizational email or education provider login (also known as single sign-on) that may expire post-graduation.

Go to learner.mycreds.ca

01 Go to "Account settings"

To link an email-based account, click on the drop-down menu beside your name, choose Account Settings.

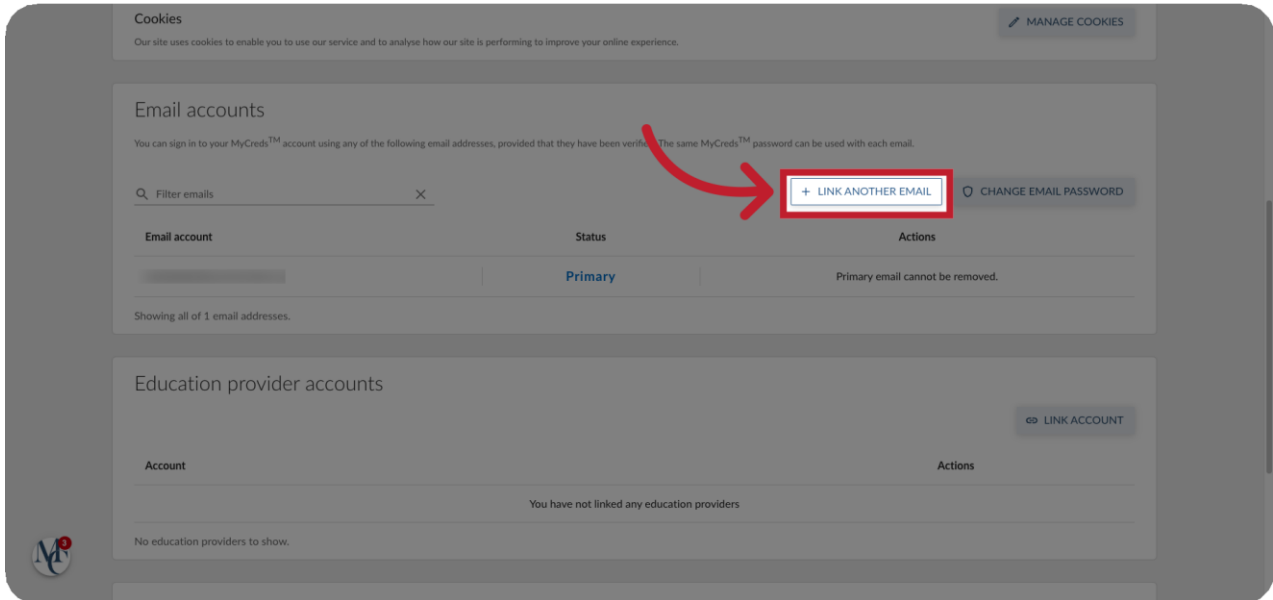
The screenshot shows the MyCreds.ca/MesCertif.ca website. The top navigation bar includes links for Documents, Badges, Profiles, Sharing, and a language dropdown set to English. The user's name, Zoe Citizen, is displayed in the top right corner. A red arrow points to the 'Account settings' option in the dropdown menu. Below the navigation bar, the 'Documents' section is visible, showing a list of documents issued by the University of Western Hobart. The table includes columns for Organisation, Document, Type, Issued, Status, and Actions.

Organisation	Document	Type	Issued	Status	Actions
University of Western Hobart	Transcript/View	Transcript	7 Dec 2023	Payment re-quired (view)	
University of Western Hobart	Transcript/Share	Transcript	7 Dec 2023	Available	SHARE ☐
University of Western Hobart	Certificate	Degree Certificate	13 Nov 2023	Available	SHARE ☐
University of Western Hobart	Diploma	Degree Certificate	30 Oct 2023	Available	SHARE ☐



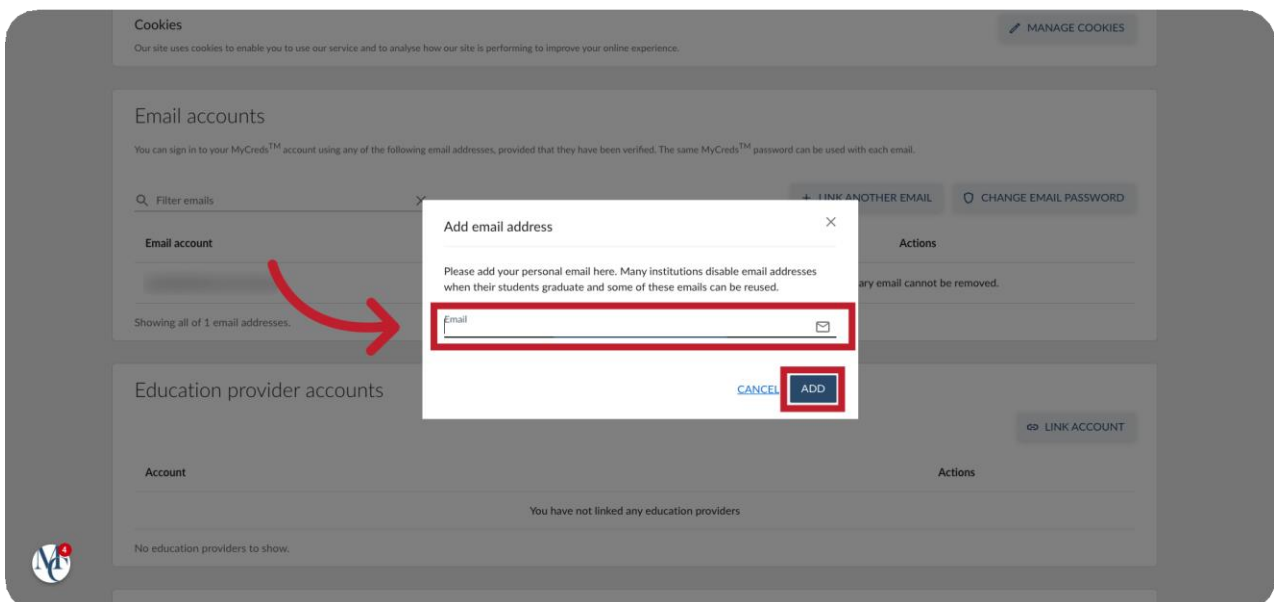
02 Click "Link another email"

On the Account Settings page, scroll down to the Email accounts section and click the Link Another Email button



03 Add your personal email address

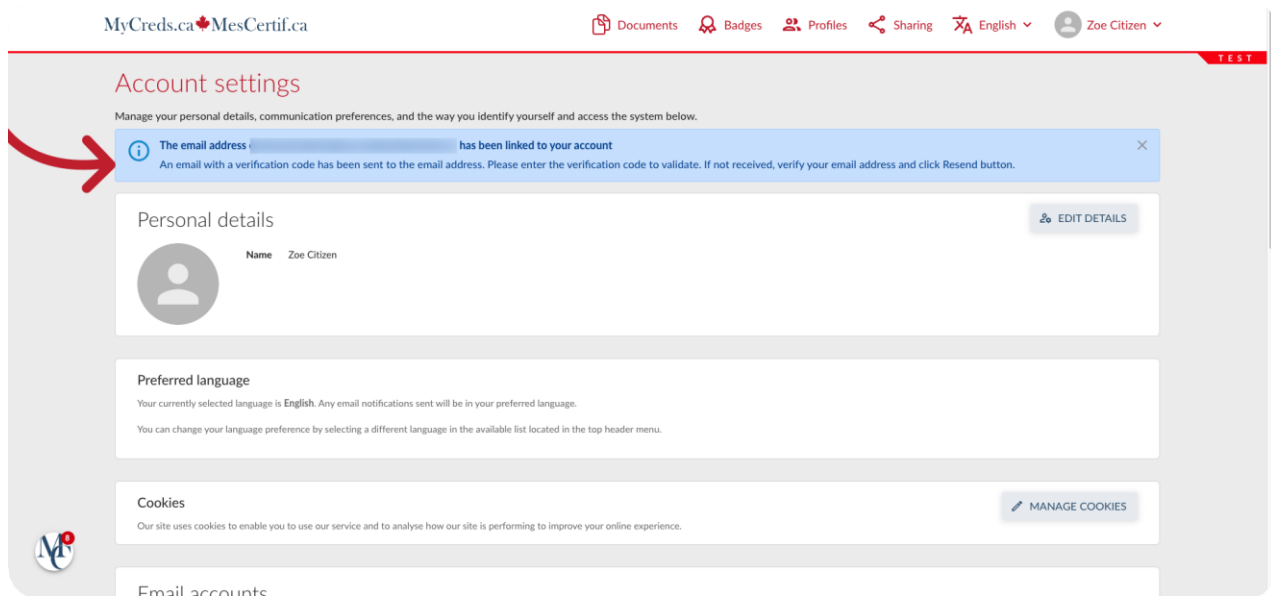
In the pop-up page, enter the email address you wish to add as an alternate login option. Click the blue add button.





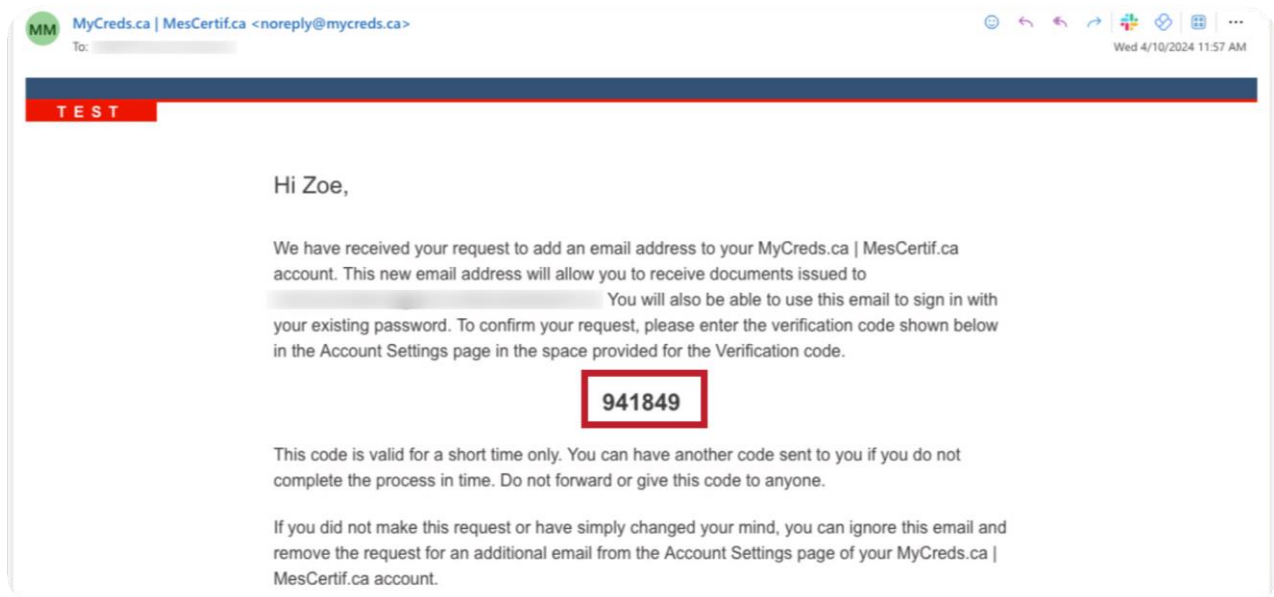
04 A verification has been sent

An email will be sent to the new email address with a verification code.



05 Log into your email address

Log into the email account and retrieve the verification code in the email from MyCreds™





06 Enter the Verification code

Return to your MyCreds™ account and enter the verification code in the space indicated beside the new email address. Click the Confirm button. The status of the email account will change to Verified.

Our site uses cookies to enable you to use our service and to analyse how our site is performing to improve your online experience.

Email accounts

You can sign in to your MyCreds™ account using any of the following email addresses, provided that they have been verified. The same MyCreds™ password can be used with each email.

Filter emails

+ LINK ANOTHER EMAIL CHANGE EMAIL PASSWORD

Email account	Status	Actions
[Redacted]	Primary	Primary email cannot be removed.
[Redacted]	Not verified	Verification code CONFIRM RESEND

Showing all of 2 email addresses.

Education provider accounts

LINK ACCOUNT

Account	Actions
You have not linked any education providers	

No education providers to show.

07 Email Verified

The new email address is now available as a login option.

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Email accounts

You can sign in to your MyCreds™ account using any of the following email addresses, provided that they have been verified. The same MyCreds™ password can be used with each email.

Filter emails

+ LINK ANOTHER EMAIL CHANGE EMAIL PASSWORD

Email account	Status	Actions
[Redacted]	Primary	Primary email cannot be removed.
[Redacted]	Verified	MAKE PRIMARY REMOVE

Showing all of 2 email addresses.

Education provider accounts

LINK ACCOUNT

Account	Actions
You have not linked any education providers	

No education providers to show.



08 Link your social media accounts

If you would like to link your social media accounts (Facebook, LinkedIn, or Google), go to the Account Settings page, scroll down to Social network accounts and click the 'Link' button to link the social network account provider of your preference. For this example, we will link a LinkedIn account. Please note that you can follow the same process for linking your Google or Facebook accounts.

Showing all of 2 email addresses.

Education provider accounts

[LINK ACCOUNT](#)

Account	Actions
You have not linked any education providers	
No education providers to show.	

Social network accounts

Network	Status	Actions
Google	Not linked	LINK
LinkedIn	Not linked	LINK
Facebook	Not linked	LINK

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[End user terms](#) [Privacy policy](#)

09 Sign in to LinkedIn

If you are not already logged in with LinkedIn, you will be redirected to do so.

LinkedIn

Welcome Back

Don't miss your next opportunity. Sign in to stay updated on your professional world.

Email or Phone

Password [Show](#)

[Cancel](#) [Sign in](#)

[Forgot password?](#)

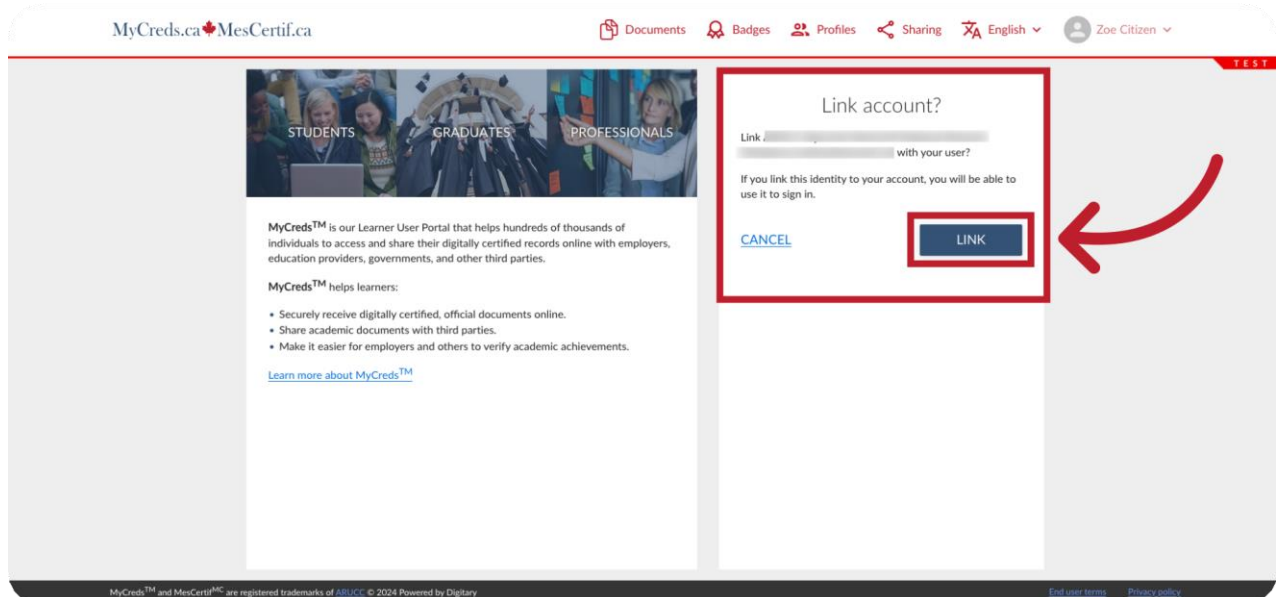
New to LinkedIn? [Join now](#)

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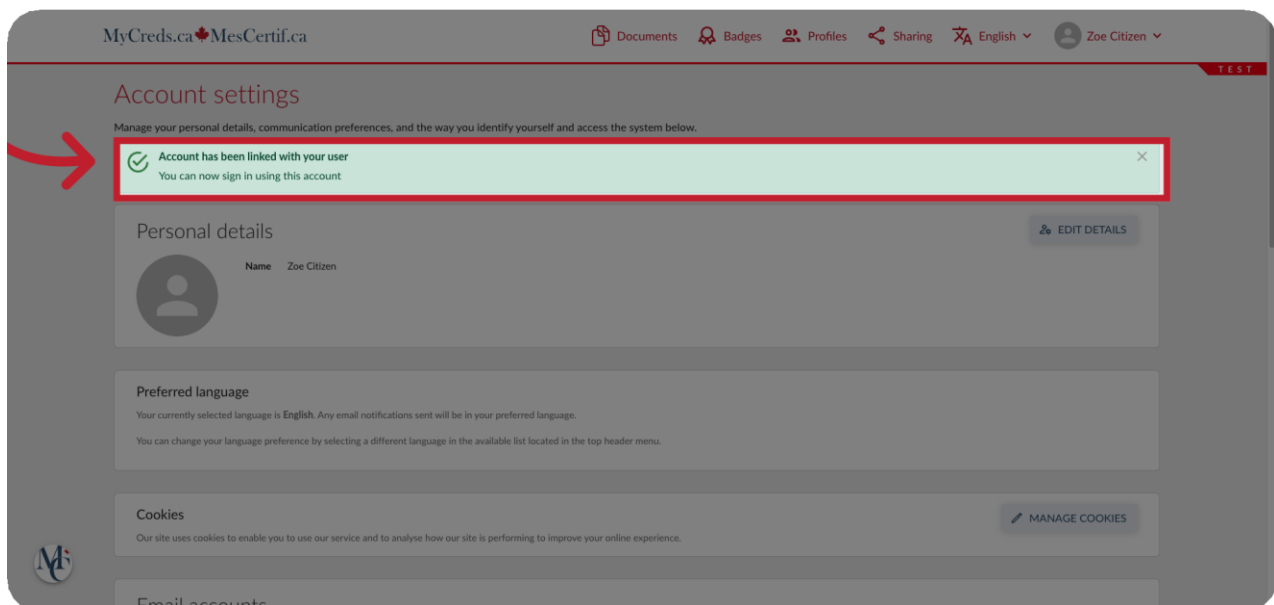
10 Link your account

You will be asked to link your LinkedIn account with your user. Click the link button to continue.



11 Your Account has been linked with your user

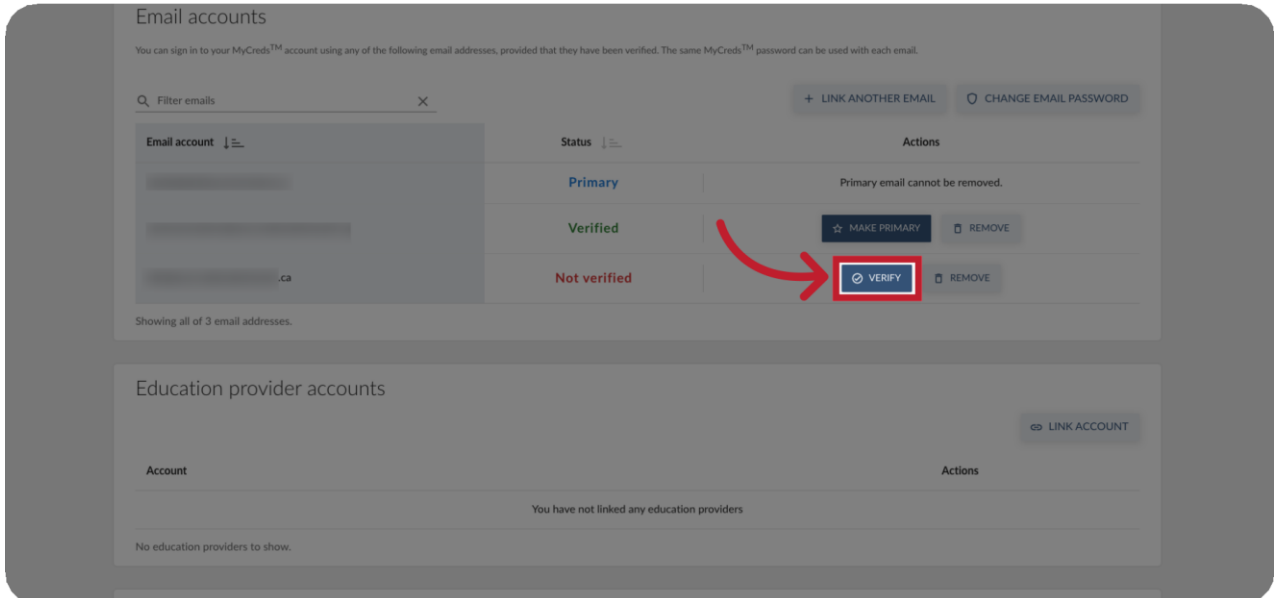
A successful linking of your LinkedIn account notification will appear.





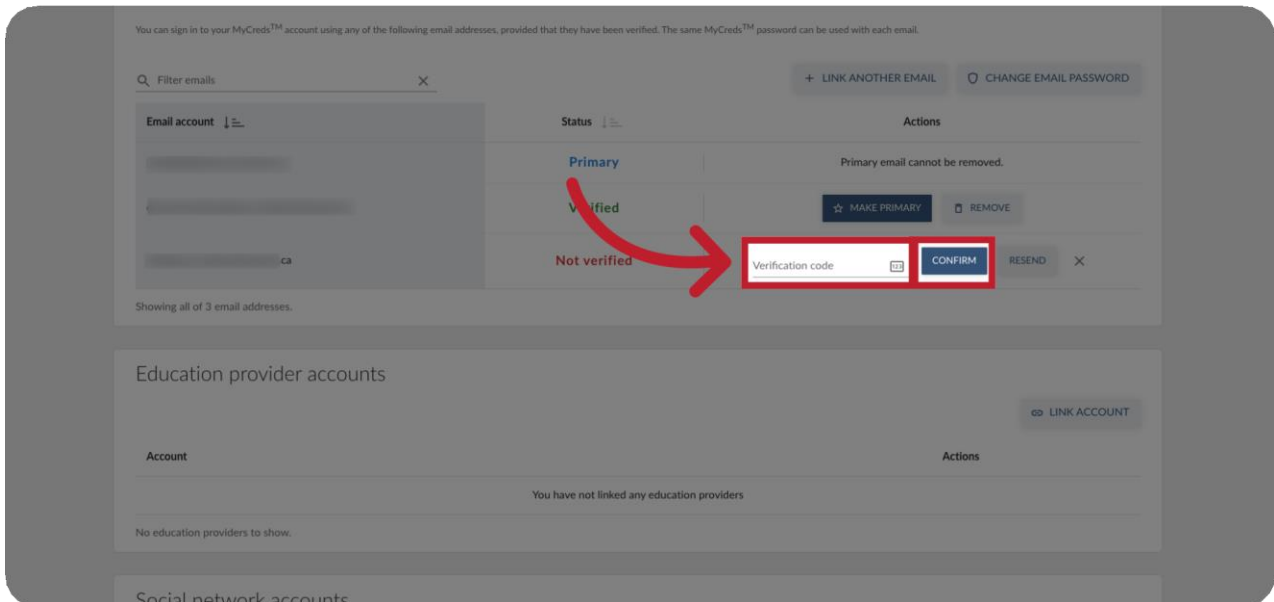
12 Click the Verify button

Click the verify button. You will be asked to verify the email associated with your LinkedIn account.



13 Enter the verification code

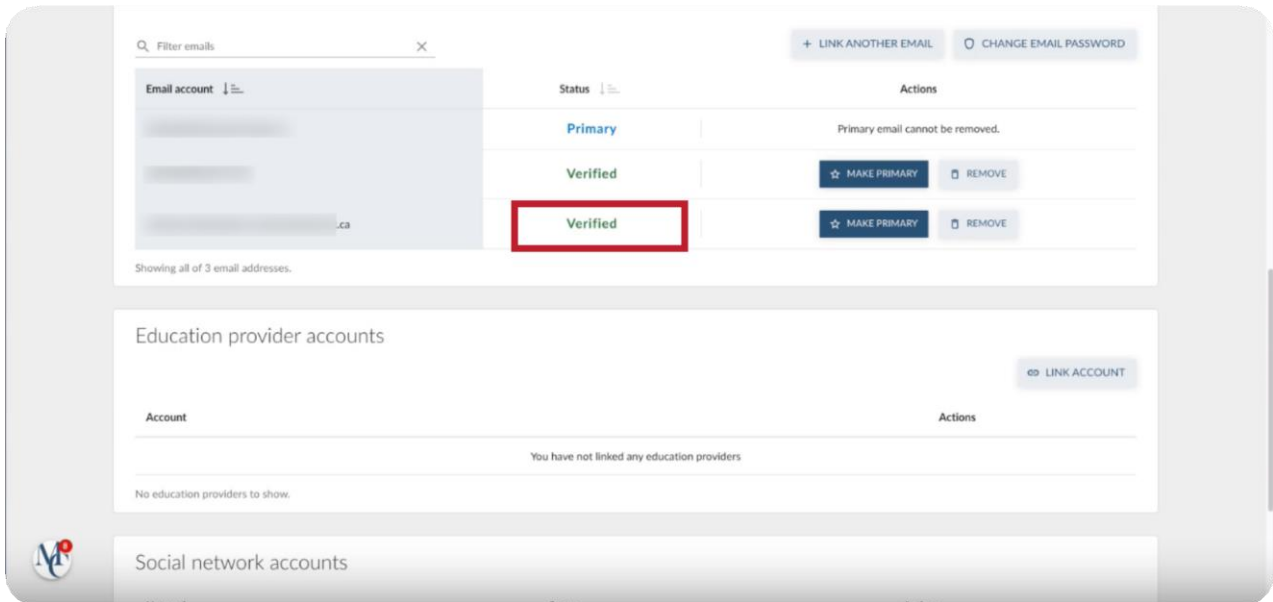
Please enter the verification code sent to that email if it is not yet associated with your account. Click confirm to verify your account.





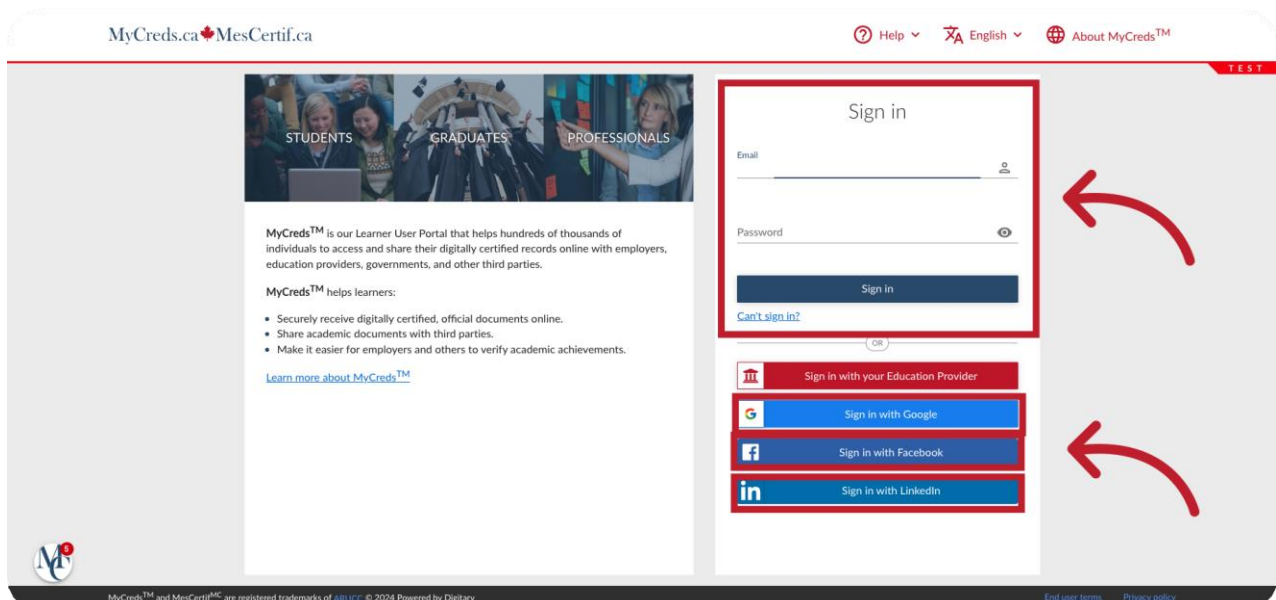
14 Your account is Verified

The previous step is important as documents will not be visible when you attempt to sign in with LinkedIn unless this step is complete.



15 Sign in to MyCreds™

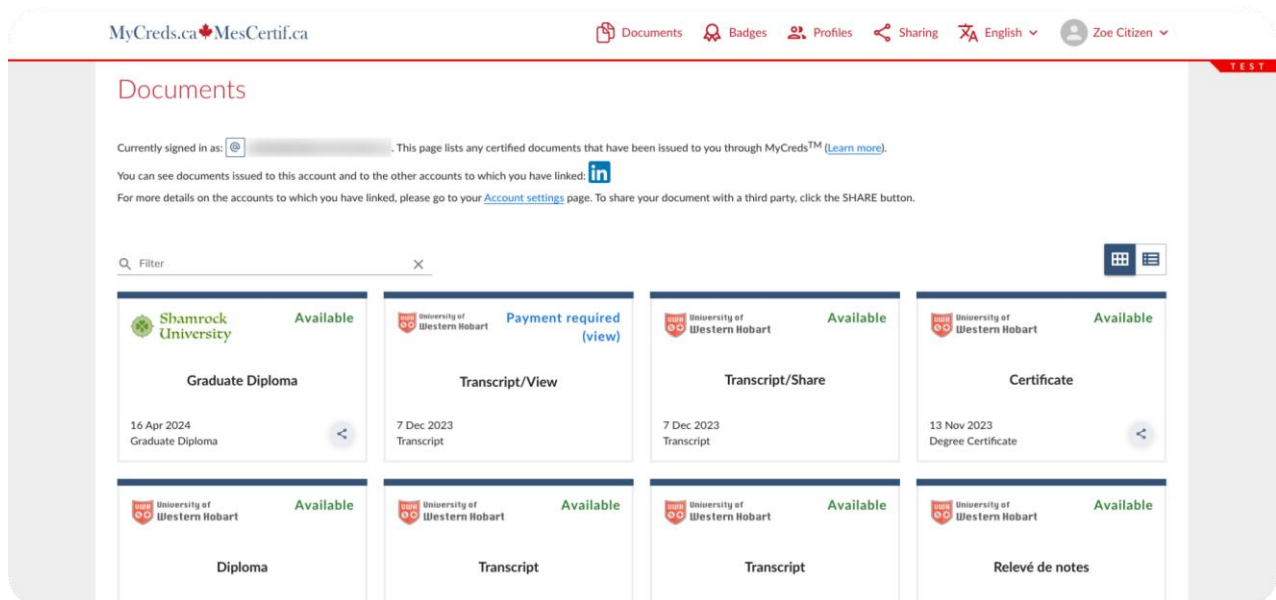
Now you will be able to log in with your newly added email address or with one click on the social media network of your preference (Google, Facebook or Linked In icon) on the login page.





16 Access to MyCreds™

Linking email and social network accounts will give you access to your entire MyCreds™ portal and the ability to view and share all your documents.



17 Further questions

Please contact your education provider or the organization that issued your document if you have any further questions.

